**Recreational Facilities Safety Checklist**

|  |  |
| --- | --- |
| **Date:** |  |
| **Location:** |  |
| **Time:** |  |
| **Contact** |  |

**Each YES item = 1, Each NO item = 0, N/A removed from scoring, Maximum Score= 68**

|  |  |  |  |
| --- | --- | --- | --- |
| **GENERAL FACILITY AREA** | **YES** | **NO** | **NOTES** |
| 1. Entrance/Exit free of water
 |  |  |  |
| 1. Common areas free of trip hazards
 |  |  |  |
| 1. Rugs/mats properly secured
 |  |  |  |
| 1. Adequate lighting in common areas
 |  |  |  |
| 1. Entry/Exit visible with out obstructions
 |  |  |  |
| Other  |  |  |  |
|  |  |  |  |
| **TENNIS COURTS** | **YES** | **NO** | **NOTES** |
| 1. Court surface in safe condition
 |  |  |  |
| 1. Area free of debris and broken glass
 |  |  |  |
| 1. Cracks filled/repaired
 |  |  |  |
| 1. Leaves removed from court surface
 |  |  |  |
| 1. Bleachers are in good condition (no loose nuts, bolts, broken braces, sharp edges)
 |  |  |  |
| Other  |  |  |  |
|  |  |  |  |
| **BASKETBALL COURTS** | **YES** | **NO** | **NOTES** |
| 1. Court surface in safe condition
 |  |  |  |
| 1. Area free of debris and broken glass
 |  |  |  |
| 1. Cracks and bulges filled/repaired
 |  |  |  |
| 1. Nets and backboards in good condition
 |  |  |  |
| 1. Leaves removed from surface
 |  |  |  |
| 1. Bleachers are in good condition (no loose nuts, bolts, broken braces, sharp edges)
 |  |  |  |
| Other  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **GYMNASIUM** | **YES** | **NO** | **NOTES** |
| 1. Area clean and free of debris
 |  |  |  |
| 1. Area free of tripping hazards
 |  |  |  |
| 1. Bleachers free of splinters
 |  |  |  |
| 1. Bleachers are in good condition (no loose nuts, bolts, broken braces, sharp edges)
 |  |  |  |
| 1. Hoops, nets, backboards in good condition
 |  |  |  |
| 1. Lighting adequate
 |  |  |  |
| Other  |  |  |  |
|  |  |  |  |
| **SWIMMING POOLS** | **YES** | **NO** | **NOTES** |
| 1. Area free of debris and broken glass
 |  |  |  |
| 1. Bleachers are in good condition (no loose nuts, bolts, broken braces, sharp edges)
 |  |  |  |
| 1. Pool water is clean and clear
 |  |  |  |
| 1. Diving boards and ladders in good condition
 |  |  |  |
| 1. Concrete surfaces free of cracks and holes
 |  |  |  |
| 1. Pool area free of standing water (algae)
 |  |  |  |
| 1. Pool filter covers secured inside pool to ensure suction hazard does not exist
 |  |  |  |
| 1. Life-saving equipment available
 |  |  |  |
| Other  |  |  |  |
|  |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **WEIGHT ROOM** | **YES** | **NO** | **NOTES** |
| 1. Area is supervised by qualified staff
 |  |  |  |
| 1. Instructional and warning signs posted
 |  |  |  |
| 1. Warning signs/labels posted on equipment
 |  |  |  |
| 1. Area is free of debris and broken glass
 |  |  |  |
| 1. Adequate lighting
 |  |  |  |
| 1. Weights and equipment properly racked and stored
 |  |  |  |
| 1. Machine cables are secured and in good condition
 |  |  |  |
| 1. Documentation of equipment service
 |  |  |  |
| 1. Aisles free from tripping hazards
 |  |  |  |
| 1. Floor matting available where applicable
 |  |  |  |
| **Weight machines, weight racks and pulley mechanisms:** | **YES** | **NO** | **NOTES** |
| 1. Weight machines, squat racks have properly functioning safety stops
 |  |  |  |
| 1. Cables not broken or frayed
 |  |  |  |
| 1. Mechanisms lubricated
 |  |  |  |
| 1. No metal stress
 |  |  |  |
| 1. Corrosion free
 |  |  |  |
| 1. Non-slip material on pedals
 |  |  |  |
| **WEIGHT Machines, weight racks and pully mechanisms:** | **YES** | **NO** | **NOTES** |
| 1. Non-slip rubber grips on machines
 |  |  |  |
| 1. Collars and clips
 |  |  |  |
| 1. Weight storage, dumbbell racks adequately positioned, easily accessible
 |  |  |  |
| 1. Benches braced firmly
 |  |  |  |
| 1. Surfaces cleaned/disinfected regularly
 |  |  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Cardiovascular/Circuit Training Area** | **YES** | **NO** | **NOTES** |
| 1. Warning signs visible and undamaged
 |  |  |  |
| 1. Climate controlled
 |  |  |  |
| 1. Non-slip flooring and drip mats
 |  |  |  |
| 1. Restrictions enforced for using area (regarding age or disability, etc.)
 |  |  |  |
| 1. Potential sites of infection controlled/disinfected
 |  |  |  |
| 1. Machine and equipment maintenance done regularly and documented
 |  |  |  |
|  |  |  |  |
| 1. New member/student orientation acknowledgement form signed (assumption of risk)
 |  |  |  |
| **Mirrors:** | **YES** | **NO** | **NOTES** |
| 1. Positioned higher than largest weight plates
 |  |  |  |
| 1. Secured and unbroken
 |  |  |  |
| 1. Positioned away from activity
 |  |  |  |
| 1. Above and away from dumbbell racks
 |  |  |  |
| 1. Easily cleaned and replaced
 |  |  |  |
| 1. Cracked and distorted mirrors replaced quickly
 |  |  |  |
| Other  |  |  |  |
|  |  |  |  |
| **LOCKER ROOM AREAS** | **YES** | **NO** | **NOTES** |
| 1. Clean and free from tripping/slipping hazards
 |  |  |  |
| 1. Metal lockers maintained, free of sharp edges
 |  |  |  |
| 1. Benches/chairs in safe condition
 |  |  |  |
| 1. Electrical systems in safe condition (GFCI)
 |  |  |  |
| Other |  |  |  |

Each YES item = 1, Each NO item = 0, N/A removed from scoring, Maximum Score (all areas) = 68

***SCORE***

|  |  |
| --- | --- |
| Maximum |  |
| YES |  |
| NO |  |
| Total |  |
| % |  |

This Tribal First Risk Control Consulting fact sheet is not intended to be exhaustive. The discussion and best practices suggested herein should not be regarded as legal advice. Readers should pursue legal counsel or contact their insurance providers to gain more exhaustive advice. For more information on this topic, please contact Tribal First Risk Control Consulting at (888) 737-4752 or riskcontrol@tribalfirst.com.